

Invitation for Bids

Government of Nepal (GoN)
Nepalgunj Sub-Metropolitan City

Date of publication: 2083-05-01 (17th August 2026)

Amended on: 2083 Bhadau 18 (3 September 2026)

Invitation for Bids No: NSMPC/G/NCB/2083-084/01

1. The **Nepalgunj Sub-Metropolitan City** invites **Sealed (Hardcopy)** bids from eligible bidders for the procurement of **Stationery and Office Goods** under National competitive bidding – Single Stage Single Envelope procedures.
2. Eligible Bidders may obtain further information and inspect the bidding documents at the office of **Nepalgunj Sub-Metropolitan City, Nepalgunj**, nepalgunjmunstore@gmail.com, 9849521985 or may visit Nepalgunj Sub-Metropolitan City website <https://nepalgunjmun.gov.np>
3. A complete set of Bidding Documents may be purchased from the office **Nepalgunj Sub-Metropolitan City, Nepalgunj Banke** and may download from office website <https://nepalgunjmun.gov.np> by eligible bidders on the submission of a written application, along with the copy of company/firm registration certificate, and upon payment of a non-refundable fee of NPR 3000/- till **15 September 2026 (2083/05/30 BS)** during office hours in the account as specified below.

Information to deposit the cost of bidding document in Bank:

Name of the Bank: Rastriya Banijya Bank, Dhambojhi

Name of Office: Nepalgunj Sub-Metropolitan City

Account Name: NEPALGUNJ U.MA.NA.PA(GA-1-1)-AANTAR

Office Code no.: 801055701

Account no.: 4130100301010002

Rajaswa (revenue) Shirshak no.: 14229

4. Pre-bid meeting shall not be held.
5. Sealed (Hardcopy) bids must be submitted to the office **Nepalgunj Sub-Metropolitan City, Nepalgunj, Banke** by hand on or before **12:00 Noon** on **16 September 2026 (2083/05/31 BS)**. Bids received after this deadline will be rejected.
6. The bids will be opened in the presence of Bidders' representatives who choose to attend at **1:00PM of 16 September 2026 (2083/05/31 BS)** at the office of **Nepalgunj Sub-Metropolitan City**. Bids must be valid for a period of **90 days** from the bid submission deadline and must be accompanied by a bid security or scanned copy of the bid security in pdf format in case of e-bid, amounting to a minimum of **NPR 67,000/-**, which shall be valid for 30 days beyond the validity period of the bid (i.e. **14 January 2027**)
7. If the last date of purchasing and /or submission falls on a public holiday² applicable to purchaser, then the next working day shall be considered as the last date. In such case the validity period of the **bid and** bid security shall remain the same as specified for the original last date of bid submission.

² In case of electronic bid invitation, purchaser shall extend the deadline as required in the e-GP system.